

Solomon Wright Public Library Trustees Meeting

December 14, 2020

Meeting was conducted via Google Meet. Called to order at approximately 6:40PM (I don't have an exact time)

Present: Mary Natalizia, Jen Ryan, Becca Martin, Karen Gallese, Willy Jones, Julius Rosenwald present for executive session.

Sarah Sanfilippo was absent.

Minutes from November 9th were approved unanimously. Julius noted how nicely done the meeting minutes were.

Director's Report

- Total in Person Attendance (November): 51, Total Curbside Orders: 27
- 11/12: Jen attended a meeting of the Bennington County 1000 Books Before Kindergarten group & Pownal will be joining other Bennington County Libraries to offer the early literacy incentive program.
- CLiF book order arrived 12/11- Jen is in the process of cataloging the SWPL books.
- Received Symquest proposals to solve networking issues. If we move forward the monthly cost will be \$118.07, including a 60 month lease.
- Mary, Karen & Jen met on 12/9 to discuss the 2021 Budget.
- 11/12 was the Non-Traditional Lending Meeting & it went well. This led to updates to the potential Library of things policy (discussed further below).
- 28 of 30 Christmas Ornament kids have been given out. This project was put together by Joyce from the Historical Society & Karen Gallese, who purchased the supplies.

Discussion

- Library of Things policy: as mentioned in the Director's Report, after meeting with other libraries Jen recommended that we simplify the waiver to a Lending Agreement (Karen made a Motion to accept: Willy seconded. Everyone voted unanimously to accept.)

Treasurer's Report

- Karen explained the VT Interest Reports & 2 page budget. She will be checking on the E-Rate Funding, as well as the amount from the VT Community Foundation.
- There were some items that we didn't have in the budget, such as postage for the books Jen has been mailing through the pandemic and Zoom meetings- although due to the lack of in-person programming it almost balanced out.
- The Apple stock from the Renner Account has been cashed.
- The town provides \$15,000 of Jen's salary (to be received in January)- we need to figure out how to provide the remaining approximately \$6,000 soon.

- Karen let us know of a scam call she received, an important reminder for us all to be vigilant when answering the phones.
- Julius recommends we come up with a uniform, written policy for when the Town or anyone asks us why we need money when we have other accounts. (Mary: I'm hoping you can provide your quote) "The SWPL has a very modest endowment. An endowment is fiscally sound and appropriate for a non-profit. The small endowment acts as a safety buffer and emergency fund. Some yearly dividends are used in our operating budget." (I think I said it better during the meeting)
- After the Dodge donation we have \$16,000 to finish the renovation.

New Board Members

- Kaitlyn Hunt: teacher at Pownal Elementary School, currently in charge of The Book Mobile (Julius made a Motion to accept Kaitlyn for a 3 year term: Willy seconded)
- Bob Case: grandson of Solomon Wright, would like to learn more about family history. Would most likely be willing to travel for meetings since he lives approximately 3 hours away- also could attend remotely (Willy made a Motion to accept Bob for a 3 year term: Julius seconded)
- Everyone voted unanimously to accept both new members.

Vote on 2020 Officers/Board Personal Updates

- Sarah: secretary
Karen: treasurer
Mary: chair
Everyone voted unanimously to accept
- Margret resigned but would like to volunteer in the future
- Everyone voted unanimously to accept Julius & Willy for another 1 year term

Chair Notes- Mary will add

Meeting Dates for 2021

2nd Monday of every other month, 6:30PM:

- January 11th
- March 8th
- May 10th
- July 12th
- September 20th
- November 8th

Other Items

- Karen, Jen & Mary met regarding Jen's evaluation
- Board Book is being updated by Becca with the help of Mary
- Does the library need a mascot? Cat, sloth, Sully the ?- brainstorm ideas.
- Looking forward to 2021!

Meeting adjourned