

## **Solomon Wright Public Library Trustees Meeting**

September 21, 2020; 6:30pm

Meeting was conducted via Zoom.

**Present:** Mary Natalizia, Jen Ryan, Julius Rosenwald, Becca Martin, Anne Todorski, Sarah Sanfilippo, Karen Gallese, Willy Jones

Minutes from August 17 were approved unanimously.

### **Board Officers**

Chair - Mary Natalizia

Treasurer - Karen Gallese

Secretary - Sarah Sanfilippo

### **Director's Report**

- The library is officially open as of 9/14. There have been 21 people in to visit.
- Jen has done a lot of work to bolster programming and collection building in the children's area. This includes obtaining grants and partnering with local organizations and other libraries. Highlights:
  - \$2000 for children's books from a Children's Literacy Foundation Rural and Small Libraries Grant (plus \$250 programming initiative, and \$500 in books for the elementary school library, and storytellers and book giveaways for the school and Oak Hill.)
  - Where the Sidewalk Ends storywalk on the Hoosick Bend Trail
  - Co-sponsoring Cara Bean doodling workshop series with North Adams Public Library
- Jen, Mary, Ruth Botzow, Wendy Hopkins, and Linda Hall met on August 19 to assess historical collections and lay groundwork for a Historical Records Protection Policy. The process is expected to take a number of months.
- Jen continues to build our Library of Things, and is working on guidelines and procedures for lending these items.

### **Treasurer's Report**

General financial documents were presented. Renovation spending is on target. Additional donations have come in. Karen has been talking to Mountain One to set up an account for donated stocks. Other financial discussion items:

- Jen is looking at alternative internet options – we have two separate (wired and wireless) networks right now. This complicates printing options. First Light can't do what we need.
- What are we paying for the heat exchanger? Our electricity bill was high (almost double) starting in June. What is the most efficient way to use them? Karen will look into it.
- We should fill the fuel oil tank now while prices are low.

- Regarding Thank You letters to donors – If a trustee knows the donor, then that person should write the letter. If no one does, Jen will do it. We will have some notecards printed once we have a good updated photo.

### **Open House**

- October 17, 10 – 2
- Handout is in the works – Mary will share with the board for final review. Please alert her regarding names that may have been missed.
- We've ordered bookmarks and custom cookies.
- Will be promoted via posters, press release, Front Porch Forum, website, Facebook, etc. Possible PSA on CAT-TV.
- Remaining tasks were divvied up; Julius suggested adding to the bookshelf raffle (maybe oil change at Bisson's or Jelley's), Mary suggested purchasing mums for the event and then raffling them as well.
- If there is anything else trustees can do to help, email Mary!

### **Pine Hollow Trunk and Treat**

- October 17, starting at 6pm
- Becca will be participating, and offered to add library bookmarks or something to her trunk offerings.
- She also offered to bring library info to the Camp Store to make available to campers.

### **Other**

- Julius asked if it is legal to bring a gun into a library in Vermont. Jen will investigate.
- Julius suggested keeping a list of locals who have various skills (computers, plumbing, etc.) that we can call on when needed.
- Mary and Jen are working on a yearly/weekly/daily task list.

### **Meeting dates for the remainder of 2020**

October 19 (posted October 17)

November 9 (posted November 7)

December 14 (posted December 12)