

## **Solomon Wright Public Library Trustees Meeting**

June 8, 2020; 6:30pm

Called to order 6:30

Present: Mary Natalizia, Jen Ryan, Karen Gallese, Julius Rosenwald, Becca Martin, Anne Todorski, Sarah Sanfilippo, Willie Jones, Margaret Comar

Minutes from May 11th were approved unanimously, with the change that the October meeting will be moved from Columbus Day to 10/19.

### **Director's Report**

- Jen has been finishing up collection work, and she and Mary have been preparing the library for opening.
- The new website is almost ready, but Jen has run into some issues getting the domain name migrated, due to the fact that Linda had originally set it up with her personal information.
- The state is allowing libraries to be open, with restrictions, as of June 1, although curbside pickup is recommended.
- Jen has been following health guidelines and other recommendations from the state. She has also been purchasing PPE and cleaning supplies as she can, and has a store to last 3 - 6 months.
- Jen hopes to finish with book processing, unpacking, etc. and be able to start curbside service by July 1.

### **Summer Reading & packets for local kids**

- Jen plans summer reading to be virtual: basically, read a book and do anything to get your name into a drawing (interact with SWPL on social media, leave a note in the book drop, email/snail mail us, etc).
- There are 220 students, from 178 families, in Pownal.
  - Can we match this up with summer reading? Not really, due to the way Jen is planning that.
  - Can we send bags out via the school lunch program? That would miss any kids not taking advantage of the lunches. We could advertise to reach them.
  - Karen will find out how many take advantage of the lunch program.
  - Sarah will create raffle tickets
- Children participating in the Solomon Wright Public Library summer program will be entered into a raffle for a prize from *Where'd You Get That?*. Patrons who participate in curbside pick-up will receive a raffle ticket for a folding bookshelf, donated by Willy Jones.

**Treasurer's report** was presented.

Other business:

- We are still fundraising, and should contact people we have not yet reached out to. Deb Walsh has fabric to create something for a raffle/fundraiser.
- Mary has been ordering final renovation miscellany, Scott will come back to handle odds and ends.
- We are fixing up the display case for the arrowheads.
- Flower beds have been worked on. Annie will take care of perennials. Julius will look into getting mulch.
- Willie will work on getting a plaque to commemorate Grace.
- Virtual book discussion went great.
- Jen will post the ALA statement regarding Black Lives Matter. Karen is donating money for some children's materials on diversity.
- Jen was voted unanimously to be our Health Officer, which is required by the state.
- Jen will work on a draft policy regarding artifacts and the historic collection.

### **Meeting dates for the remainder of 2020**

Agenda items received by chair 5 days before meeting.

Meeting warned and Agenda posted at least 2 days before meeting

- July 13 (posted July 11)
- August 17 (posted August 15)
- September 21 (posted September 19)
- October 19 (posted October 17)
- November 9 (posted November 7)
- December 14 (posted December 12)

Adjourned 8pm.