

Solomon Wright Public Library

Director's Report

October 27, 2025

Goal for the fourth quarter: Planning for the future and setting the groundwork to potentially bring on a part-time youth services staff member. How do we expand our offerings strategically to have greater appeal to the community, especially to our youngest and oldest patrons?

Good News/Miscellaneous

- Book drop was painted and got lots of nice compliments from patrons!
- Artists are booked through 2026, with Helen's help
- Collaboration with Pownal Elementary for Dec. Art Show
- We are the recipient of a pilot Clif grant! \$2500 to be spent by June 2026, divided amongst books, programming, supplies, etc.
- 36 events this year!
- Head Start began monthly visits for the school year
- I will attend VT Director's Meeting in Montpelier 11/7

Events that we hosted from September through October:

9/5 Homeschool Open House

9/10 Mindful Moments Café

9/19 Storytime with Therapy Dog

10/3 Bike Hub Fall Maintenance

10/24 Visit and presentation from CCV

10/24 Reception for September/October artists Sarah Pike and Liz Howe

Upcoming:

11/12 Mindful Moments Café

11/14 Poetry reading/book signing by author David Crews with HOORWA (all book sales go to the organization)

12/16 Art Reception for Pownal Elementary Students

What I'm Working On:

- Finalizing policy updates for 2025-2026
- Beginning to work on strategic plan
- Acquiring books for our collection (new), trying to update and modernize all kid's selections
- Weeding kid's section in preparation for moving books and toys around, maybe making more use of Lucy Room as well
- Working more closely with the town and hosting discussions of town issues – Tara and I have scheduled quarterly meetings
- Prep for annual library report

For board discussion

- Job description for proposed Youth Services Position*
- Holiday hour approval
Close day after Thanksgiving, 11/28
Close 12/24, 12/26,
- Cat Café / Tour de Pownal
- Fundraising or Open House event for spring
- Volunteer get together on 11/17, 5:30 – 7:30

*Youth Services Job Description

The Youth Services position is a part-time, flexible position for an enthusiastic, dynamic person in a public library serving the rural town of Pownal, Vermont. The ideal candidate has a background in early childhood education or experience working closely with children of all ages. The ideal candidate has or is working toward a Vermont Certificate of Public Librarianship. We are looking for a qualified person for 10 – 12 hours per week at a rate of \$23 - \$25 per hour.

Responsibilities:

- Develop and run programming for ages 0 – 18, with a focus on early literacy, ages 0 - 5
- Recommend books/toys/supplies for purchase to support literacy and enrichment
- Organize themed displays in kid's area featuring seasonal subjects and diverse topics
- Support director in opening/closing library as needed, filling in for volunteers to keep library open during regular hours, attending and assisting at special events
- Plan, execute, and/or assist director in art and craft activities in community room, passive and scheduled
- Work with director to identify, apply for, and execute grants benefitting children and families
- Work with director to promote programming and events through our e-newsletter and social media channels
- Assist with outreach to local schools and childcare providers