

## **Solomon Wright Public Library Trustees Meeting**

December 6, 2021 6:30pm

**Present:** Bob Case, Karen Gallese, Kaitlyn Hunt, Willy Jones, Becca Martin, Mary Natalizia, Julius Rosenwald, Jen Ryan, Sarah Sanfilippo.

Minutes from the October 4th meeting were accepted unanimously.

### **Director's Report**

- October programming - Jen partnered with the school trunk or treat, thanks to Becca who organized it on behalf of the library.
- Dragon hunt is being perfected, and will be repeated next summer
- Jen is trying to have a presence at town events; supplied a total of 64 gifts for Santa to hand out at the Pownal tree lighting.
- Aside: Bringing kids in is a nice way to appeal to parents. The Historical society may also want to connect with young people.
- Completing LTC grant reporting. It came with good info on marketing courses. Jen is working on skills in that area.
- Gifts for volunteers are in the works.
- Working on end of year stuff, reporting, budget, etc.
- Focusing on volunteer recruiting and training.

### **Treasurer's Report**

- Renner fund not on this spreadsheet. (\$11,036.27 in that)
- Followup still needed for people who have promised donations in this year. Julius and Mary will do that.
- Heating fuel/electric for heat exchange will even out in the end
- Copier is over budget but we're doing marketing printing in-house, so saving money there.
- Discussion about future budget considerations - how much to take from investments, how much we need to raise, ask town for , etc.

Treasurer's report was accepted unanimously.

### **Board Members and Officers 2022**

Trustees who had contemplated stepping down will stay on for the next year as we search for replacements.

The board voted unanimously to accept the slate of officers:

Chair: Mary

Treasurer: Karen

Secretary: Sarah

### **Meeting dates 2022 (Mondays)**

- February 7

- April 4
- June 6
- August 1 (may not work - can be adjusted)
- October 3
- December 5

#### **Other**

- Julius - regarding take and make projects - he would be happy to contribute gyroscopes for the taking. Once a month/etc. "if you want one, it's free" start with gyroscopes, then have other giveaways. Other ideas for take and make are welcome. It's probably better they are paper-based, rather than plastic.
- Kaitlyn is looking to try to do some kind of collaboration with PTG in Feb or March with an outdoor event.
- Julius has suggested to historical society that they do something on Pownal's "dark" history. (ex. barn burnings that happened in early 70's, on the night before Halloween, for 5-7 years.)
- Jen read a statement to the board regarding inappropriate timing and methods of communication from the chair. She is concerned that her personal phone number was given to members of the public, and that she was texted while away from work for her grandmother's funeral. She asked that a second person on the board be copied on all communication between herself and the chair. Mary apologized for her mistakes, and it was decided that Sarah, as secretary, would be cc'd on future emails. Sarah will also share a Google voice number to include when texting.

The board voted to move into Executive Session to discuss the Director's annual evaluation and contract renewal.

After finishing discussion, the board voted to move out of Executive Session. Mary will compile evaluations, write a cover letter, and she and Karen will meet with Jen.

Meeting adjourned.