

Solomon Wright Public Library
Board of Trustees Meeting
Monday, June 29, 2026
6:00 PM

1. Call to Order and Roll Call by Bob (Chair) at 6:02 PM. In attendance: Emily, Linda, Bob, Alyssa, Richard, Helen, Carol, Julius (virtually), Claire. Absent: Patience.
2. Bob made a motion to review minutes from May 18, 2026.
3. Treasurer's Report presented by Richard. Highlights: financial health strong and steady. At 63% of Annual Fund Drive goal. Only spent 43% of budget for the year so far. Recommendation that we combine 2 ballot item requests (\$15K Library Operations + \$30K for Director salary); need to collect ballot signatures for this. Board approval should be required to change to a single Ballot Funding request.
4. Director's Report presented by Emily (see attachment).
5. Summer Reading update provided by Linda (see attachment).
6. TCV Update provided by Richard.
 - a. Richard, Julius, Patience, and Bob met with Trust Company of Vermont, acting as Exec Committee on behalf of board.
 - b. SWPL is Reserve Fund (est. 2013) and can be easily closed out (distributions up to full amount). Bates, Dunn & Clayton Memorial Fund (est. 1991, VCF in 2011) is considered endowment fund and will be harder to move (clause that money must be "kept intact," can only be accessed under "exigent circumstances" such as insolvency; policy may be updated). Richard will send a letter to VCF affirming that fund will "be kept intact" if it is moved in full.

- c. Bob made a motion for Board to vote on Richard requesting closure of SWPL Fund and moving it to TCV. Motion approved by all present members.

7. Committee updates:

- a. Fundraising – Richard
 - i. Business donations requests?
 - ii. Emily has updated form letter; thank you letters done for all donations that have come in so far
- b. Event Planning – Alyssa
 - i. Vision for catered evening event wrapped together Donor/Volunteer Appreciation; tentatively October (potentially Saturday the 17th); invitation: ~50-75
 - ii. Patron engagement - Board support of July 31st Block Party with ice cream?
- c. Landscape and Maintenance – Julius
 - i. Claire has been wonderful in the gardens!
 - ii. Dominey Boys by Faith Church now in charge of mowing
 - iii. Mini-split issue: Need a regular inside/outside maintenance & cleaning schedule (seasonally)
- d. Policy and Procedures – Emily
 - i. Still a work in progress!
- e. Policy and Procedures 2 – Bob
 - i. Still a work in progress!

8. Any additional business to discuss:

- a. Pownal Day – Bob / Emily
 - i. Emily is not available on July 25th (may be available later in the day). Bob planning to table and requesting Board Member support (11 AM-5 PM); will send out an email.
- b. Tote bags – Richard / Emily
 - i. Perk for donating!
 - ii. Limited edition mini-totes!

- iii. Possible to have for Pownal Day?
 - c. Approval of Lending Policy / Library of Things - revised and needs to be implemented.
 - d. Miscellaneous Action Items:
 - i. Consider writing Op-Ed as Board thanking *Banner* for coverage and support of Library events and community-building programming.
 - ii. Helen will reach out to reporter that covered her & Nate's art show about the upcoming artists'.
9. Meeting adjourned at 7:32 PM.